WARREN CONSOLIDATED SCHOOLS
EMERGENCY DRILLS DOCUMENTATION FORM

2018 - 2019 **School Year**

TYPE OF DRILL	**TIME OF DRILL**
☐ Fire Drill – ***5 required** **Conduct one prior to 12/1***	☐ Standard
☐ Tornado (Take Shelter) Drill – ***2 required** **Conduct one at the beginning of 1st sem. and beginning of 2nd sem.***	☐ Class Change
☑ Lock Down – ***3 required** **Conduct one prior to 12/1***	☐ Recess
☐ AED/Cardiac Event	☐ Other Events (e.g. Lunch)
☐ Other (e.g. bus evac.)	

Mandatory Drills ***Mandated by changes to the school code**

Name of Reporting School Grissom M. S.

Date of Drill 5/28/2019 Time drill was held 7:00 a.m.

Exact time required to evacuate/shelter/secure 4 hours

Total Participants all staff and students

Remarks We opened the day in lockdown mode based upon a threat that was received over the weekend. Staff were assigned positions and all students entered through the gym door where their belongings were searched. We operated until lunch in a modified lockdown.

Total required drills complete to date 3

Name and title of person conducting drill Jodi Samp

Signature of person conducting drill JSamp

Drill was coordinated with:

☑ Emergency Manager/Fire/Police

Name and Title Brent Bott, WCS Security and Crisis Director and Officer Greg Muir, SH Police

☐ Drill Submitted Electronically Date 05/27/2019