WARREN CONSOLIDATED SCHOOLS
EMERGENCY DRILLS DOCUMENTATION FORM

2018 - 2019 **School Year**

TYPE OF DRILL	**TIME OF DRILL**
☐ Fire Drill – ***5 required** **Conduct one prior to 12/1***	☑ Standard
☐ Tornado (Take Shelter) Drill – ***2 required** **Conduct one at the beginning of 1st sem. and beginning of 2nd sem.***	☐ Class Change
☑ Lock Down – ***3 required** **Conduct one prior to 12/1***	☐ Recess
☐ AED/Cardiac Event	☐ Other Events (e.g. Lunch)
☐ Other (e.g. bus evac.)	

Mandatory Drills ***Mandated by changes to the school code**

Name of Reporting School Grissom Middle School

Date of Drill 9/28/18 Time drill was held 10:06 am

Exact time required to evacuate/shelter/secure 00:01:45

Total Participants 860

Remarks In classroom 314 and other corner classrooms that received the stationery blinds, the blinds DO NOT cover the entire windows. The door mullion on the central east door to café is still missing and we are unable to secure the cafe

The deadbolt from room 309 into room 307 does NOT work, Room 202 is missing a blind slat on the window,

The door between rooms 202 and 206 is missing a lock, Exterior gym doors do NOT close all the way unless pulled and the gym/building is accessible from the outside,

Total required drills complete to date 3

Name and title of person conducting drill Samp

Signature of person conducting drill

Drill was coordinated with:

☐ Emergency Manager/Fire/Police

Name and Title

☑ Drill Submitted Electronically Date 10/10/18