WARREN CONSOLIDATED SCHOOLS
EMERGENCY DRILLS DOCUMENTATION FORM

2018-2019 **School Year**

TYPE OF DRILL	**TIME OF DRILL**
☐ Fire Drill – ***5 required*** **Conduct one prior to 12/1***	☑ Standard
☑ Tornado (Take Shelter) Drill – ***2 required*** **Conduct one at the beginning of 1st sem. and beginning of 2nd sem.***	☐ Class Change
☐ Lock Down – ***3 required*** **Conduct one prior to 12/1***	☐ Recess
☐ AED/Cardiac Event	☐ Other Events (e.g. Lunch)
☐ Other (e.g. bus evac.)	

Mandatory Drills ***Mandated by changes to the school code**

Name of Reporting School Grissom Middle School

Date of Drill 03/21/2019 Time drill was held 1:50 pm

Exact time required to evacuate/shelter/secure 00:02:15

Total Participants 850

Remarks All classrooms followed procedures as listed. Noted missing shelter sign in computer lab and it was replaced. Concerns expressed again, regarding missing blinds on front office windows.

Total required drills complete to date 1

Name and title of person conducting drill Jodi Samp

Signature of person conducting drill

Drill was coordinated with:

☐ Emergency Manager/Fire/Police

Name and Title _____

☐ Drill Submitted Electronically Date _____